



Updating Authorization Statuses in the WCMBP System

As of 01/11/2025, Authorization Reviewers can use the new **Bulk Status Update** feature to apply a single status to multiple lines at once – reducing the need to update each line individually. While line-by-line updates are still available, this enhancement allows for faster processing when a single status applies across multiple lines.

1. From the **Authorization Request List** page, select the **Auth Request #** link. The **Authorization Header** page opens.

The screenshot shows the 'Authorization Request List' interface. It includes a filter section with dropdowns for 'Filter By', 'Program', and 'Submitted In' (set to 'Last 1 Month'). Below the filters is a table with columns: 'Auth Request #', 'Claimant Case ID', 'OWCP Provider ID', 'Header Status', 'Auth Type', and 'Last Updated'. Three rows are visible, with the first row's 'Auth Request #' (101018855) highlighted by a red box.

Auth Request #	Claimant Case ID	OWCP Provider ID	Header Status	Auth Type	Last Updated
101018855	1	5	In Review	General Medical	04/24/2024
101018851	5	6	In Review	Unspecified J-Code	04/18/2024
101018850	5	C	In Review	Travel	04/18/2024

2. Go to the **Service Line Information** section and select the check boxes of the lines you wish to review.

The screenshot shows the 'Service Line Information' interface. It includes a 'Specific Body Part to be treated' dropdown (set to 'Knee') and a 'Is this a second surgery on the same body part?' dropdown (set to 'No'). Below these are 'Diagnosis Codes' and 'Is this an implant?' dropdown. A table lists service lines with columns: 'Line #', 'From Date', 'To Date', 'Diagnosis Pointer', 'Code Type', 'Code', 'Revenue Code', 'Modifier', 'Body Part Modifier', 'Level', 'Requested Units', 'Auth Units', 'Requested Amount', 'Auth Amount', 'Status', 'Line Status Reason', and 'Comments'. Lines 1 through 10 are listed, with lines 1, 2, 5, 6, and 10 checked. The interface also includes 'Add New Line', 'Bulk Status Update', and 'Escalate' buttons, along with pagination controls and a 'Reviewer Details' section at the bottom.

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
<input checked="" type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	64450			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	77003			RT	2	1				In Review		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	99152			RT	1	2				Auth Not Required		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	01380			RT	1	1				Auth Not Required		Add Comments
<input checked="" type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	20611			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	27310			RT	3	1				In Review		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	27445			RT	3	1				In Review		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	27496			RT	3	1				In Review		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	Revenue Code	29530	0420		RT	3	1				In Review		Add Comments
<input type="checkbox"/>	08/23/2024	08/23/2024	A,B	CPT Procedure Code	29879			RT	3	1				In Review		Add Comments



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3. Select **Bulk Status Update**. Reviewers also have the option to update each status line individually, if required.

Service Line Information

Specific Body Part to be treated: Knee

Is this a second surgery on the same body part?: No

Diagnosis Codes: A: M170 B: M47816 C: D:

Is this an implant?: No Cost of Implant:

Add New Line **Bulk Status Update** Escalate

Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
<input checked="" type="checkbox"/> 1	08/23/2024	08/23/2024	A, B	CPT Procedure Code	64450			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/> 2	08/23/2024	08/23/2024	A, B	CPT Procedure Code	77003			RT	2	1				In Review		Add Comments
<input type="checkbox"/> 3	08/23/2024	08/23/2024	A, B	CPT Procedure Code	99152			RT	1	2				Auth Not Required		Add Comments
<input type="checkbox"/> 4	08/23/2024	08/23/2024	A, B	CPT Procedure Code	01380			RT	1	1				Auth Not Required		Add Comments
<input checked="" type="checkbox"/> 5	08/23/2024	08/23/2024	A, B	CPT Procedure Code	20611			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/> 6	08/23/2024	08/23/2024	A, B	CPT Procedure Code	27310			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/> 7	08/23/2024	08/23/2024	A, B	CPT Procedure Code	27445			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/> 8	08/23/2024	08/23/2024	A, B	CPT Procedure Code	27486			RT	3	1				In Review		Add Comments
<input checked="" type="checkbox"/> 9	08/23/2024	08/23/2024	A, B	Revenue Code	29530	0420		RT	3	1				In Review		Add Comments
<input type="checkbox"/> 10	08/23/2024	08/23/2024	A, B	CPT Procedure Code	29879			RT	3	1				In Review		Add Comments

View Page: 2 Page Count Save To CSV Viewing Page: 1

Remarks:

Refer to below link for the list of revenue codes that require procedure codes. Navigate to the year based on the date of service to view or download the list <https://www.dol.gov/wcp/regs/feeschedule/accept.htm>

The **Bulk Status Update** page opens.

Bulk Status Update

Required Changes: *

Update Status of All Lines Together:

Status: Line Status Reason: Comments:

Notes:

1. System will apply the new status to all the selected line(s).
2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/23/2024	08/23/2024	CPT Procedure Code	64450	NJX AA&STRD OTHER PNB/RANCH		3	1						
2	08/23/2024	08/23/2024	CPT Procedure Code	77003	FLUOROGUIDE FOR SPINE INJECT		2	1						
5	08/23/2024	08/23/2024	CPT Procedure Code	20611	DRAIN/INJ JOINT/BURSA W/US		3	1						
6	08/23/2024	08/23/2024	CPT Procedure Code	27310	EXPLORATION OF KNEE JOINT		3	1						
7	08/23/2024	08/23/2024	CPT Procedure Code	27445	REVISION OF KNEE JOINT		3	1						

OK Cancel



Updating Status of All Lines Together in the WCMBP System

1. Select **Update Status of All Lines Together** from the **Required Changes** drop-down list.

Bulk Status Update

Required Changes: *

Update Status of All Lines Together:

Status:

Comments:

Notes:

1. System will apply the new status to all the selected line(s).
2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit	Requested	Status	Authorized	Authorized	Comments
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2. Select a **Status** from the **Status** drop-down list.

Bulk Status Update

Required Changes: *

Update Status of All Lines Together:

Status:

Notes:

1. System will apply the new status to all the selected line(s).
2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit	Requested	Status	Authorized	Authorized	Comments
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Updating Status of All Lines Together in the WCMBP System

Depending on the **Status** selected, fields on the **Authorization Bulk Status Update** page become required and fillable.

- Complete the following steps depending on the **Status** selected.
 - Approved:** Enter the desired units and amounts into the **Authorized Units** and **Authorized Amount** (optional) fields. If necessary, insert additional information in the **Comments** field.
 - Denied:** Select the desired option from the **Line Status Reason** drop-down list. If necessary, insert additional information in the **Comments** field.
 - Pended Further Development:** Select the desired option from the **Line Status Reason** drop-down list. If necessary, insert additional information in the **Comments** field.

Bulk Status Update

Required Changes: Update Status of All Lines Together

Update Status of All Lines Together:

Status: Line Status Reason: Comments:

Notes:
 1. System will apply the new status to all the selected line(s).
 2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
 3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/01/2023	08/10/2023	HCPSC Procedure Code	E1039	TRANSPORT CHAIR PT WT >300LB		3	1		<input type="text"/>				
2	09/01/2024	11/01/2024	HCPSC Procedure Code	E0720	TENS TWO LEAD		2	1		<input type="text"/>				

4. To apply the updates, select **OK**.

is requested units and/or amount.
 ason will be applied to all the lines.

Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
		<input type="text"/>				
		<input type="text"/>				



Updating Status Line by Line in the WCMBP System

1. To update the status line by line, select **Update Status Line by Line** from the **Required Changes** drop-down list.

Bulk Status Update

Required Changes: Update Status Line by Line

Update Status of All Lines Together:
Status: [Dropdown]

Comments: [Text Area]

Notes:
1. System will apply the new status to all the selected line(s).
2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/23/2024	08/23/2024	CPT Procedure Code	64450	NJX AA&STRD OTHER PN/BRANCH		3	1		[Dropdown]				[Dropdown]
			CPT		FLUOROGUIDE									

2. Select the status for each line from the **Status** drop-down list (**Approved**, **Denied**, or **Pended Further Development**).

Bulk Status Update

Required Changes: Update Status Line by Line

Update Status of All Lines Together:
Status: [Dropdown] Line Status Reason: [Dropdown] Comments: [Text Area]

Notes:
1. System will apply the new status to all the selected line(s).
2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/23/2024	08/23/2024	CPT Procedure Code	64450	NJX AA&STRD OTHER PN/BRANCH		3	1		[Dropdown: Approved, Denied, Pended Further Development]				[Dropdown]
2	08/23/2024	08/23/2024	CPT Procedure Code	77003	FLUOROGUIDE FOR SPINE INJECT		2	1		[Dropdown]				[Dropdown]
5	08/23/2024	08/23/2024	CPT Procedure Code	20611	DRAIN/INJ JOINT/BURSA W/US		3	1		[Dropdown]				[Dropdown]
6	08/23/2024	08/23/2024	CPT Procedure Code	27310	EXPLORATION OF KNEE JOINT		3	1		[Dropdown]				[Dropdown]
7	08/23/2024	08/23/2024	CPT Procedure Code	27445	REVISION OF KNEE JOINT		3	1		[Dropdown]				[Dropdown]

OK Cancel



Updating Status Line by Line in the WCMBP System

Depending on the **Status** selected, fields on the **Authorization Bulk Status Update** page become required and fillable.

- Complete the following steps depending on the **Status** selected.
 - Approved:** Enter the desired units and amounts into the **Authorized Units** and **Authorized Amount** (optional) fields. If necessary, insert additional information in the **Comments** field.
 - Denied:** Select the desired option from the **Line Status Reason** drop-down list. If necessary, insert additional information in the **Comments** field.
 - Pended Further Development:** Select the desired option from the **Line Status Reason** drop-down list. If necessary, insert additional information in the **Comments** field.

Bulk Status Update

Required Changes: Update Status Line by Line

Update Status of All Lines Together:

Status: Line Status Reason: Comments:

Notes:

- System will apply the new status to all the selected line(s).
- For Approved status, system will update Approved units and/or amount same as requested units and/or amount.
- For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/23/2024	08/23/2024	CPT Procedure Code	64450	NJX AA&/STRD OTHER PN/BRANCH		3	1		Approved	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	08/23/2024	08/23/2024	CPT Procedure Code	77003	FLUOROGUIDE FOR SPINE INJECT		2	1		Approved	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	08/23/2024	08/23/2024	CPT Procedure Code	20611	DRAIN/INJ JOINT/BURSA W/US		3	1		Denied	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	08/23/2024	08/23/2024	CPT Procedure Code	27310	EXPLORATION OF KNEE JOINT		3	1		Denied	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	08/23/2024	08/23/2024	CPT Procedure Code	27445	REVISION OF KNEE JOINT		3	1		Pended Further Development	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

OK Cancel



Updating Status Line by Line in the WCMBP System

4. To apply the updates, select **OK**.

Note: When the Authorization Reviewer updates the **Required Changes** drop-down list after making an initial selection, and updating other required fields, the system will display the following error message:

“This action will clear all the data entered by the user. Do you want to continue?”

- To clear all data the user entered, select **OK**.
- To retain the previous selection in the **Required Changes** drop-down list along with all entered data, select **Cancel**.

Bulk Status Update
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Required Changes: Update Status Line by Line *

Update Status of All Lines Together:

Status: ▼

Line Status Reason: ▼

Comments:

Notes:

1. System will apply the new status to all the selected line(s).

2. For Approved status, system will update Approved units and/or amount same as requested units and/or amount.

3. For Denied or Pended Further Development status, the selected Line Status Reason will be applied to all the lines.

Update Status Line by Line:

Line #	Proc From Date	Proc To Date	Code type	Code	Code Description	Modifier	Level	Unit Requested	Requested Amount	Status	Authorized Unit	Authorized Amount	Comments	Line Status Reason
1	08/23/2024	08/23/2024	CPT Procedure Code	64450	NJX AA&/STRD OTHER PN/BRANCH		3	1		Approved	1			▼
2	08/23/2024	08/23/2024	CPT Procedure Code	77003	FLUOROGUIDE FOR SPINE INJECT		2	1		Approved	1	\$50.00		▼
5	08/23/2024	08/23/2024	CPT Procedure Code	20611	DRAIN/INJ JOINT/BURSA W/US		3	1		Denied				Evidence is insuffic
6	08/23/2024	08/23/2024	CPT Procedure Code	27310	EXPLORATION OF KNEE JOINT		3	1		Denied				Service/procedure/k
7	08/23/2024	08/23/2024	CPT Procedure Code	27445	REVISION OF KNEE JOINT		3	1		Pended Further Development				Pending MTA assis

OK Cancel